



2019–2020 Verification Worksheet

Independent Student

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we must ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the Dordt College (DC) Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the DC Financial Aid Office. If needed, the DC Financial Aid Office may ask for additional information. You or DC may need to make corrections electronically. A new Student Aid Report (SAR) may be generated if changes are made. **A financial aid award will not be completed until this verification process is finished.** You can submit this information any time throughout the school year, but it must be completed 30 days before the end of the 2019-20 school year in order for reprocessing to be completed if needed. If you have questions about verification, contact the DC Financial Aid Office as soon as possible so your financial aid will not be delayed.

A. Independent Student’s Information

Student’s Last Name	Student’s First Name	Student’s M.I.	Student’s Social Security Number
Street Address	City	State	Zip Code
Home Phone Number			Student’s Email Address
Student’s Alternate or Cell Phone Number		Student’s Date of Birth	

B. Independent Student’s Family Information

List below ALL the people in the student’s household. Include:

- The student
- The student’s spouse, if the student is married.
- The student’s or spouse’s children if the student or spouse will provide more than half of the children’s support from July 1, 2019, through June 30, 2020, even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other person’s support, and will continue to provide more than half of that person’s support through June 30, 2020.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2019, and June 30, 2020, and include the name of the college. *If more space is needed, attach a separate page with your name and date of birth at the top.*

Full Name	Age	Relationship	College/Year	Will be Enrolled at Least Half Time 2019-2020
<i>Marty Jones(example)</i>	<i>28</i>	<i>Wife</i>	<i>Central University/Junior</i>	<i>Yes</i>
		<i>Self</i>		

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary education institutions is inaccurate.

C. Independent Student's Income Information to be Verified

If you or your spouse filed an income tax return complete #1, if you or your spouse did not file an income tax return complete #2.

- 1. Tax Return Filers—Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2017 IRS tax return, you must contact the Dordt College Financial Aid Office before completing this section. **Also, if married, and you and your spouse filed separate income tax forms in 2017, you will need to order an IRS Tax Return Transcript for each of you. The IRS Data Retrieval Tool will not be an option.**

If you are single or if you are married and filed as a married couple, check one of the boxes.

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2017 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- I, the student, have not yet used the IRS Data Retrieval Tool, but will use the tool to transfer my (and, if married, my spouse's) 2017 IRS income information into my FAFSA once I have filed my 2017 IRS tax return. *See enclosed instructions.*
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to Dordt College my **2017 IRS tax return transcript(s)**—not photocopies of the income tax return. ***If you are married and you and your spouse filed separate 2017 tax returns, you must submit IRS tax return transcripts for both you and your spouse. The IRS Data Retrieval Tool will not work. See enclosed instructions.***

Check here if an IRS tax return transcript(s) is attached to this worksheet.

Check here if an IRS tax return transcript(s) will be submitted to Dordt College later.

Verification cannot be completed until either the IRS Data Retrieval Tool transfers tax information into the FAFSA or the IRS tax return transcript(s) has been submitted to Dordt College.

- 2. Non-Tax Return Filers***—Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2017 income tax return with the IRS.

Check the box that applies:

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2017.
- The student (and, if married, the student's spouse) was employed in 2017 and has listed below the names of all employers, the amount earned from each employer in 2017, and whether an IRS W-2 form is attached. Attach copies of all 2017 W-2 forms issued to you (and, if married, to your spouse) by employers. **W-2s are required** if the employer issued W-2s to their employees. *If an employer did not issue an IRS W-2 form, explain why. If more space is needed, attach a separate page with your name and date of birth at the top.*

Employer's Name	2017 Amount Earned	W-2 Attached?	If W-2 Not Provided Explain Why.
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>	

***Provide documentation from the IRS or other relevant tax authority date on or after October 1, 2018 that indicates a 2017 IRS income tax return was not filed with the IRS or other relevant tax authority. See included form and instructions for Nonfilers.**

_____ Check here if confirmation of nonfiling is provided _____ student _____ spouse

_____ Check here if confirmation of nonfiling will be provided later. _____ student _____ spouse

